

LOCAL EMERGENCY PLANNING COMMITTEE
Knox County EMA- 301 Park St.-Rockland, ME 04841
Web Site: www.knoxcountymaine.gov/ema

12/3/13 LEPC Meeting

A quorum was present and the meeting was called to order at 1032 by Andrew Hart, Chairman in the EMA Office at 301 Park St.

Meeting Attendees:

Jeremy Pare	Lonza, Rockland	Laurie Beckwith	PBMC
Ray Sisk	Knox Cty EMA Dir.	Jon Alspaugh	FMC
Donna Allen	Knox Cty .EMA Admin Assist.	Robert Williams	DEP
Andrew Hart	Knox Cty Administrator	Jan Frost	ARC

- Laurie Beckwith made the motion to accept the minutes of the 8/6/13 and seconded by Ray Sisk. All were in favor.

Secretary's Report:

Correspondence:

- Integrated Contingency Plan-Lonza Rockland, Inc
- OSHA News Release – US Department of Labor's OSHA announces proposed rule to protect workers exposed to crystalline silica
- E-mail from Robert Gardner: Lessons from the Fertilizer Plant Explosion in West, Texas, New versions of Aloha and Cameo chemicals,
- After Action from Clean Harbors report JBI Helicopter Services on 10/23/24/2013
- AR-1: 10/11/13-Maritime Energy- 103 Main St. Rockland, Diesel, 10 gals.
- Jon Alspaugh, FMC has been approved for membership on the LEPC Committee representing FMC.
- Save the Date – Maine Partners in Emergency Preparedness Conference – April 22-23, 2014
- Oct. 22, 2013 – Helicopter dumped primary battery on Ragged Mountain notification. Ray informed us what had happened. Some discussion on this issue.
- There is an ongoing fuel spill in Rockport Harbor. They were taking a boat out of the water and somehow the boat got turned over and spilled fuel.

Treasurer's Report:

Received July 2013: Grant Reimbursements: HM 8049-\$882.86; HM 8057-\$1621.61; HM 8060-\$324.75; HM 8066-\$2699.05; July 2013 Interest \$7.13; June 2013 Interest: \$4.37.

Received August 2013: LEPC Stipend: \$1470.46; Grant Reimbursements: HM 8049-\$6547.34; HM 8050-\$1367.57; HM 8057- \$1519.19; HM 8059-\$983.83; HM 8065-\$18, 6230.00; Interest \$6.02

Received September 2013: Grant Reimbursements: HM 8031-\$703.72; HM 8060-\$632.16; HM 8061-\$1273.41; HM 8066-\$5410.00, Interest \$7.26

Received October 2013: HM 8033-\$156.46; HM 8060-\$75.44; HM 8061-\$1300.49, Interest \$9.00

Bills pd. out in July 2013: Personal Services: \$367.34; General Operating Expenses: \$60.52; HM 8049: \$209.50; HM 8057-\$810.80; HM 8060-\$119.02; HM 8061-\$401.15; HM8066-\$ 2175.00

Bills pd. out in August 2013: Personal Services: \$367.34; General Operating Expenses: \$13.40; HM 8049; \$183.14; HM 8050 \$1263.15; HM 8057-\$1621.61; HM 8066-\$159.95

Bills pd. out in September 2013: Personal Services: \$367.37; General Operating Expenses: \$58.68; HM 8031-\$412.18; HM 8049-13.96; HM 8060-\$328.30; HM 8061-\$1435.96;

Bills pd. out in October 2013: Personal Services: \$348.97; General Operating Expenses: 65.38; HM 8033-\$156.46; HM 8049-\$317.06; HM 8060-\$1273.40; HM 8066-\$5410.00

LEPC Operational Fund balance as of October 31, 2013	\$ 17.99
Grant and other fund balances as of October 31, 2013	<u>\$28911.34</u>
Total balance in checkbook as of October 31, 2013	\$28929.33

The motion was made by Laurie Beckwith to accept the Treasurer Report as presented and Robert Williams seconded. All were in favor.

Training updates:

PIO Course	Knox County EMA	Dec. 11 & 12, 2013	
Red Cross CPR/AED	Knox County EMA Office	January 18, 2014	
G-577 Rapid Needs Assessment	Waldo County EMA – 4 Public Safety Way, Belfast	February 12, 2014	
Maine Partners in Emergency Preparedness Conference	Augusta Civic Center	April 22-23, 2014	
G-393 Mitigation for Emergency Managers	Knox County EMA	Scheduled for May 2014	

Ray mentioned that there will be Sky Warn course that is working with SAD 28, Adult Ed and the National Weather Service to put on as an Adult Ed program thru Camden Hills. It looks like it might be in the January, February or March time frame.

Ray spoke about Vigilant Guard Exercise. There was discussion on the exercise here in Knox County and all throughout the state,

Old Business:

- County website online! www.knoxcountymaine.gov/lepc. Continue to need your input for LEPC content.

New/Miscellaneous Business:

- Election of Officers (Vice Chair, Treasurer and Secretary)**
Jeremy Pare made a nominated Foner Curtis as Vice Chair and Ray Sisk seconded the motion. All were in favor. Laurie Beckwith nominated Ray Sisk as Treasurer, all in favor. Laurie Beckwith nominated Donna Allen as Secretary and Robert Williams seconded the motion. All were in favor.
- Funding for LEPC Support Position – Presentation to SERC in January 2014.**
Ray explained how the problem of the funding issue came about. Ray continued to explain how the LEPC's are funded, which is the Tier 2's. At the July meeting we had requested an increase in our stipend funding they said "people should work to stay within a budget". All the expenses have been going up but the stipends have not. It was noted in our work plan that if we were not able to get increases to our stipend then we would have to make choices on how we spend our stipend. Donna is the only compensated employee for the LEPC, she gets paid for 1 hour a day to do LEPC work. Donna has been keeping track of the time that she works on LEPC and her average is 1.75 hours per day. This may not be fair to Donna but to pay her at the county rate and to reduce her hours. We would have to cut her LEPC working hours by 20%. It was discussed that Donna would work only a certain amount of hours per week. There was discussion on this issue. Ray was asked to come back to the January 2014 meeting and he has requested some of the members to attend with him.
- MEMA Director (SERC Chair) retired Nov. 14, 2013 – Bruce Fitzgerald appointed interim by Gov. LePage.**
Ray passed on this information to the members of the committee.
- Exercise proposals for 2014-2016.**
Ray said that they will be having a Planning Exercise meeting in mid-December try to map out state wide what our exercises will look like for the next 3 years. Ray wanted input from this committee what their thoughts for exercises that they would like to see done or series they would like to see done over the next couple of years. Ray was just planting the thought in. There was discussion on different types of exercises and ideas of exercises. We are going to continue with our winter storm scenario with those towns that haven't exercised that scenario. Idea from Bob Williams - Road Tankers – natural Gas-Compressed.

- **Schedule for 2014 meetings.**

The LPEC meetings will be held on the 1st Tuesday @ 10:30 AM of the even months with training, exercises meetings, etc. on the odd months.

Feb 4, Apr. 1st, June 3rd, Aug. 5th, Oct. 7th, and Dec 2nd 2014. FMC will be hosting one of the meetings.

- Ray spoke about the Executive Order 13650-Improving Chemical Facility Safety and Security.
- Ray said that after West Texas we pushed out to all the local towns and Fire Chiefs to confirm that they had in fact seen and received Tier 2's from the facilities in their towns.
- Next regular LEPC meeting will be February 4, 2014 at 10:30 AM, at Knox County EMA Office.
- Jeremy Pare made a motion and Laurie Beckwith seconded the motion to adjourn. All in favor.

Meeting Adjourned: 12:19 PM

Respectfully submitted,

Donna Allen

Donna Allen

LEPC Secretary

Knox County LEPC Meeting dates for 2014

(all meetings will be held at the Knox County EMA office and begin at 1030 unless otherwise indicated)
Off site meetings at FMC and TBA.

Tuesday, February 4, 2014

Regular meeting

Tuesday, April 1, 2014

Regular meeting

April 22 & 23, 2014 (Tuesday & Wednesday)
Maine Partners in Emergency Preparedness Conference, Augusta Civic Center

Tuesday, June 3, 2014

Regular meeting

Tuesday, August 5, 2014

Regular meeting

Tuesday, October 7, 2014

Regular meeting

Tuesday, December 2, 2014

Regular meeting

Annual Meeting & Election of officers